

Growth Management Services Newly Planning Grant

Grant Application Overview

This is information for local governments applying for a Growth Management Services grant to assist with meeting the initial adoption of comprehensive plans and development regulations as required in the Growth Management Act. Grant materials may be downloaded from Growth Management Service's Web site at <http://www.cted.wa.gov/growth>. If you have any questions regarding this grant program, please contact Ike Nwankwo at (360) 725-3056 or iken@cted.wa.gov.

Who may apply for this grant?

To be eligible for this grant, the following criteria must be met:

1. Must be a county, city, or town fully planning under the Growth Management Act, either through mandate or through opting in by county resolution.
2. It has been less than four years since the county, city, or town has been required to adopt a comprehensive plan and development regulations under the Growth Management Act. For the adoption of development regulations, an extension of six months is available.
3. You have not adopted your first GMA comprehensive plan and development regulations.

What is the grant amount?

Your jurisdiction's grant amount is reserved and stated in the cover letter accompanying this packet. The amount was determined by a population-based formula.

What is the contract period for the grant?

The contract period for the grant begins July 1 and ends June 30 of the following year.

What activities may be funded by this grant?

This grant can be used to cover most activities related to the development and adoption of comprehensive plans and development regulations per the requirements of RCW 36.70A.040. Examples of eligible expenditures include, but are not limited to, staff time, consultant contracts, costs of providing public notice, printing, and copying. Eligible costs must be incurred during the grant period. This grant may not be used to make capital purchases or to repay debt.

What is needed to apply?

Two items are needed to apply. The first item is a completed grant application. The second item is a letter from the mayor (for cities and towns), the county executive, or the chair of the county commission supporting the work to be done as funded by this grant.

Is an electronic version of the grant application available?

Grant materials are available to be downloaded at <http://www.cted.wa.gov/growth>. In the future, the required status and close out report forms will also be available at this location.

When are grant applications due to CTED?

As soon as possible after July 1 of each year.

How should grant applications be submitted to CTED?

Applications may be delivered to CTED in one of three ways. Only one application needs to be sent.

1. Electronic versions of the application may be sent to CTED at the following email address:
gmsgrants@cted.wa.gov.
2. Applications may be mailed to CTED at the following address:

ATTN: Keith Maw
Washington State Department of Community, Trade
and Economic Development
Growth Management Services
128 10th Avenue SE
Olympia, Washington 98504-2525

3. If the application is being delivered by hand or one of the private express delivery companies, our physical address is:

ATTN: Keith Maw
Washington State Department of Community, Trade
and Economic Development
Growth Management Services
906 Columbia Street
Olympia, Washington 98504

When will CTED award these grants?

CTED will award these grants as soon as possible after receiving a completed application. Contracts will be sent to local governments starting September 1 of each year. CTED reserves the right to request modifications to the proposals prior to awarding the grant. If CTED and the local government cannot come to agreement on the grant, CTED will notify the local government that the reserved amount has been rescinded.